

Operating Guideline # 503

Stand By

October 8, 2019



PURPOSE:

The purpose of this Operating Guideline (OG) is to establish guidelines to maximize the use of apparatus and personnel while anticipating a second/subsequent alarm.

GUIDELINE:

1. This OG is to be followed by staff when responding to incidents and shall be read in conjunction with OG's 501 (Running Assignment) and 826 (Responding in Privately Owned Vehicles – POV's). Personnel who attend the stations but do not form part of the initial response crews shall be assigned as "stand-by" crews in accordance with this OG.

2. When any emergency response has been initiated, all personnel shall report to the station to ensure the timely response of apparatus. Once apparatus has responded in accordance with the "Running Assignment", all additional personnel will remain at the station in "stand-by" mode. The stand-by crews will monitor the radio and respond any additional apparatus, or to respond to another alarm as needed.

3. When a Mutual Aid response is received for any station, the minimum staffing compliment will be an officer and two firefighters to respond with each unit dispatched (all other personnel will remain at the station in stand-by mode).

4. For all incidents, the station officer (the highest ranking or most senior officer remaining at the station) may use their discretion to release personnel who have to return to work or attend to other pressing duties **AFTER** CLEARING THIS WITH THE INCIDENT COMMANDER. It is also the station officer's duty to see that sufficient manpower remains at the station to assist returning crews.

5. Crews engaged in stand-by duties may be detailed to perform hall or equipment maintenance that may be required from time to time.

RESPONSIBILITY:

It is the responsibility of all Emergency Operations Division staff to comply with the provisions of this Operating Guideline.