

Muskoka Lakes Township Public Library
LIBRARY BOARD POLICY

Policy Type: Governance-By-Laws	Policy Number: GOVBL-01
Policy Title: Statement of Authority	Policy Approval Date: 01/11/22
Chairperson: V. Duke	Policy Review Date: 01/26

Intent:

The Muskoka Lakes Public Library Board (herein after referred to as the Board) bears legal responsibility for the Township of Muskoka Lakes Public Library (herein after referred to as the Library) by ensuring that it operates in accordance with the Public Libraries Act, Revised Statutes of Ontario 1990, chapter P.44 (herein after called the Act). The purpose of this by-law is to define the legal authority of the Board.

Regulations:

The Board recognizes that the Act sets out procedures for the appointment of members of the Board and outlines their authority.

Procedure:

1. In accordance with the Public Libraries Act, s.3 (1), the Council of the Township of Muskoka Lakes has established the Corporation of the Township of Muskoka Lakes Public Library by the adoption of by-law # 90-109.
2. In accordance with the Act, s.3 (3), the Library shall be under the management and control of the Board which is a corporation.
3. The powers and duties of the Board are prescribed in the Act, to which this bylaw adheres. The role of the Board is to govern the affairs of the Library, and in accordance with the Act, section 20, the Board:
 - a) shall seek to provide, in co-operation with other boards, a comprehensive and efficient public library service that reflects the community's unique needs
 - b) shall provide library services in the French language, where appropriate
 - c) shall operate one or more libraries and ensure that they are conducted in accordance with the Act and the regulations
 - d) may operate special services in connection with a library as it considers necessary
 - e) shall fix the times and places for Board meetings and the mode of calling and conducting them, and ensure that full and correct minutes are kept
 - f) shall make an annual report to the Minister and make any other reports required by this Act and the regulations or requested by the Minister from time to time
 - g) shall make provision for insuring the board's real and personal property
 - h) shall take proper security for the treasurer
 - i) shall write and maintain a collection of appropriate policies to provide direction to the Board and staff
 - j) may appoint such committees as it considers expedient

Related Documents:

- Public Libraries Act, R.S.O. 1990, chapter P44, sections. 3(1) and 3(3)
- Council of the Municipality of the Township of Muskoka Lakes, Bylaw # 90-109
- MLPL GOV-03 – Purpose of the Board