

THE TOWNSHIP OF MUSKOKA LAKES PUBLIC LIBRARY BOARD
MINUTES - OF THE REGULAR MEETING
Tuesday, November 9, 2021

A Regular Meeting of the Library Board was held outside at the Norma and Miller Alloway Library on Tuesday, November 9, 2021, at 1:00 p. m.

PRESENT:

Heidi Berninger – Vice-Chairperson
Barb Bridgeman – Councillor
Marg Buddo
Valerie Duke – Chairperson
Donelda Hayes – Councillor
Cathy Duck-CEO, Secretary/Treasurer

ABSENT:

Kim Alexander

1. Call to Order

- a. V. Duke called the meeting to order at 1:03 p.m.

2. Respect and Acknowledgement Declaration

“The Muskoka Lakes Public Library acknowledges that these land and waters are the traditional homeland of the Ojibway (*Oh-jib-way*) Nation and the Huron /Wendat (*Huron/When-dat*) Nation and now includes communities from the Mohawk Nation and the Metis (*May-tee*) Nation of Ontario. We acknowledge their stewardship throughout the ages.”

3. Adoption of Agenda

- a. Consideration of a resolution to adopt the Library Board agenda dated November 9, 2021.

Resolution Number 1-11/09/21

Moved by M. Buddo; Seconded by D. Hayes; be it resolved that the Library Board agenda be adopted.

Carried.

4. Disclosure of Interest

- a. None declared.

5. Receipt/Adoption of Minutes

- a. Consideration of a resolution to adopt the Library Board minutes for the meeting held on Tuesday, October 19, 2021.

Resolution Number 2-11/09/21

Moved by B. Bridgeman; Seconded by D. Hayes; be it resolved that the Library Board minutes for the meeting held on Tuesday, October 19, 2021 be adopted.

Carried.

6. Business Arising from the Minutes

- a. None.

7. Financial

- a. Budget Variance Report
 - reviewed.
- b. Budget 2022
 - Library draft budget was reviewed

8. Reports

- a. CEO
 - as reported.
- b. Council Representative
 - B. Bridgeman advised the Board that work continues on the Official Plan, Parks and Recreation Master Plan, Minett Official Plan and Budget 2022.

9. Administrative Issues

- a. Year Three Board Plan
 - reviewed.
- b. Board Self-Evaluation
 - D. Hayes presented collated results.
 - Board succession planning discussion.

10. Policy Development and Review

- a. Policy/Plan –
 - GOV-08 - Planning

Resolution Number 3-11/09/21

Moved by B. Bridgeman; Seconded by D. Hayes: be it resolved that the Library Board adopt the policy Planning.

Carried.

- OPHR-06 – Workplace Discrimination and Harassment

Resolution Number 4-11/09/21

Moved by H. Berninger; Seconded by D. Hayes: be it resolved that the Library Board adopt the policy Workplace Discrimination and Harassment.

Carried.

- OPHR-08 – Prevention of Workplace Violence

Resolution Number 5-11/09/21

Moved by B. Bridgeman; Seconded by H. Berninger: be it resolved that the Library Board adopt the policy Prevention of Workplace Violence.

Carried.

-OP-13 – Fee Schedule

Resolution Number 6-11/09/21

Moved by D. Hayes; Seconded by H. Berninger: be it resolved that the Library Board adopt the policy Fee Schedule.
Carried.

11. New and Unfinished Business

a. 2020 Audit Approval

Resolution Number 7-11/09/21

Moved by B. Bridgeman; Seconded by M. Buddo: be it resolved that the Library Board approve the 2020 audit documents provided by BDO Canada LLP.
Carried.

b. Library Hours

- The CEO advised the Board that the library in Port Carling is returning to the following pre-Covid hours: Tuesday (10-5), Wednesday (10-5), Thursday (10-7), Friday (10-5), and Saturday (10-3).

The library will remain closed on Mondays.

12. Closed Session

a. None.

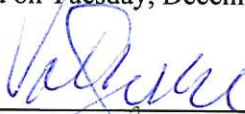
13. Adjournment

a. Consideration of a resolution to adjourn.

Resolution Number 8-11/09/21

Moved by H. Berninger; be it resolved that the meeting adjourn at 1:52 p.m. and the next regular meeting of the Board will be held on Tuesday, December 14, 2021 at 1:00 p.m.
Carried.

CHAIRPERSON:



SECRETARY:



APPROVED:

