

THE TOWNSHIP OF MUSKOKA LAKES PUBLIC LIBRARY BOARD
MINUTES - OF THE REGULAR MEETING
Tuesday, April 13, 2021

A Regular Meeting of the Library Board was held virtually via Zoom on Tuesday, April 13, 2021, at 1:00 p. m.

PRESENT:

Kim Alexander
Heidi Berninger – Vice-Chairperson
Barb Bridgeman – Councillor
Marg Buddo
Valerie Duke – Chairperson
Donelda Hayes – Councillor
Cathy Duck-CEO, Secretary/Treasurer

1. Call to Order

- a. V. Duke called the meeting to order at 1:01 p.m.

2. Respect and Acknowledgement Declaration

“The Muskoka Lakes Public Library acknowledges that these land and waters are the traditional homeland of the Ojibway (*Oh-jib-way*) Nation and the Huron /Wendat (*Huron/When-dat*) Nation and now includes communities from the Mohawk Nation and the Metis (*May-tee*) Nation of Ontario. We acknowledge their stewardship throughout the ages.”

3. Adoption of Agenda

- a. Consideration of a resolution to adopt the Library Board agenda dated April 13, 2021.

Resolution Number 1-04/13/21

Moved by K. Alexander; Seconded by B. Bridgeman; be it resolved that the Library Board agenda be adopted.

Carried.

4. Disclosure of Interest

- a. None declared.

5. Receipt/Adoption of Minutes

- a. Consideration of a resolution to adopt the Library Board minutes for the meeting held on Tuesday, March 9, 2021.

Resolution Number 2-04/13/21

Moved by H. Berninger; Seconded by D. Hayes; be it resolved that the Library Board minutes for the meeting held on Tuesday March 9, 2021 be adopted.

Carried.

6. Business Arising from the Minutes

- a. None.

7. Financial

- a. Budget Variance Report
 - Reviewed.

8. Reports

- a. CEO
 - as reported.
 - Additions to report –
 - Take and Makes are gaining in popularity as important part of Library outreach
 - Staff are making plans to celebrate the 20th anniversary (August 18, 2021) of the Norma and Miller Alloway Library.

V. Duke reviewed Library statistics comparing the years 2019 – 2021.

- b. Council Representative
 - Members of Council are very busy with meetings involving the Official Plan, Trails and Recreation Masterplan, and Infrastructure report.

9. Administrative Issues

- a. COVID-19
 - the Library continues to provide outside pickup as the Province of Ontario is in lockdown.
- b. Year Three Board Plan
 - Reviewed.

10. Policy Development and Review

- a. Policy –
 - GF-01 Mission Statement

Resolution Number 3-04/13/21

Moved by D. Hayes; Seconded by B. Bridgeman; be it resolved that the Library Board adopts the policy Mission Statement as amended.

Carried

- GF-02 Vision Statement

Resolution Number 4-04/13/21

Moved by H. Berninger; Seconded by D. Hayes; be it resolved that the Library Board adopts the policy Vision Statement.

Carried

-GF-03 Statement of Values

Resolution Number 5-04/13/21

Moved by H. Berninger; Seconded by B. Bridgeman; be it resolved that the Library Board adopts the policy Statement of Values as amended.

Carried

-GF-06 Indigenous Awareness and Reconciliation

Resolution Number 6-04/13/21

Moved by K. Alexander; Seconded by D. Hayes; be it resolved that the Library Board adopts the policy Indigenous Awareness and Reconciliation.

Carried

-GF-07 Diversity and Inclusion

Resolution Number 7-04/13/21

Moved by B. Bridgeman; Seconded by D. Hayes; be it resolved that the Library Board adopts the policy Diversity and Inclusion.

Carried

-OPHR-11 CEO Performance Appraisal

Resolution Number 8-04/13/21

Moved by K. Alexander; Seconded by B. Bridgeman; be it resolved that the Library Board adopts the policy CEO Performance Appraisal.

Carried

-OPCOL-02 Collection Development

Resolution Number 9-04/13/21

Moved by D. Hayes; Seconded by B. Bridgeman; be it resolved that the Library Board adopts the policy Collection Development.

Carried

11. New and Unfinished Business

a. Ontario Library Service Newsletter

- The Board noted that M. Buddo will be attending the Board Assembly meeting on April 27, 2021 and will report to the Library Board at the May Library Board meeting.

-Libraries are invited “to send an image that illustrates your unique library for selection to be featured on the Ontario Library Service Homepage”.

- The CEO provided an accreditation update.

12. Closed Session

a. None.

13. Adjournment

a. Consideration of a resolution to adjourn.

Resolution Number 10-04/13/21

Moved by H. Berninger; be it resolved that the meeting adjourn at 1:51 p.m. and the next regular meeting of the Board will be held on Tuesday, May 11, 2021 virtually via Zoom at 1:00 p.m.

Carried.

CHAIRPERSON: Valerie

SECRETARY: Cathy Duck

APPROVED: May 11, 2021