

THE TOWNSHIP OF MUSKOKA LAKES PUBLIC LIBRARY BOARD
MINUTES - OF THE REGULAR MEETING
Tuesday, February 9, 2021

A Regular Meeting of the Library Board was held virtually via Zoom on Tuesday, February 9, 2021, at 1:00 p. m.

PRESENT:

Kim Alexander
Heidi Berninger – Vice-Chairperson
Barb Bridgeman – Councillor
Marg Buddo
Valerie Duke – Chairperson
Donelda Hayes – Councillor
Cathy Duck-CEO, Secretary/Treasurer

1. Call to Order

- a. V. Duke called the meeting to order at 1:09 p.m.

2. Respect and Acknowledgement Declaration

“The Muskoka Lakes Public Library acknowledges that these land and waters are the traditional homeland of the Ojibway (*Oh-jib-way*) Nation and the Huron /Wendat (*Huron/When-dat*) Nation and now includes communities from the Mohawk Nation and the Metis (*May-tee*) Nation of Ontario. We acknowledge their stewardship throughout the ages.”

3. Adoption of Agenda

- a. Consideration of a resolution to adopt the Library Board agenda dated February 9, 2021.

Resolution Number 1-02/09/21

Moved by B. Bridgeman; Seconded by K. Alexander; be it resolved that the Library Board agenda be adopted.
Carried.

4. Disclosure of Interest

- a. None declared.

5. Receipt/Adoption of Minutes

- a. Consideration of a resolution to adopt the Library Board minutes for the meeting held on Tuesday, January 12, 2021.

Resolution Number 2-02/09/21

Moved by M. Buddo; Seconded by D. Hayes; be it resolved that the Library Board minutes for the meeting held on Tuesday January 12, 2021 be adopted as amended.
Carried.

6. Business Arising from the Minutes

- a. None.

7. Financial

- a. Budget Variance Expense Report to December 31, 2020.
 - Reviewed.

- b. Budget 2021
 - Capital and operating budgets have been presented to Council.

8. Reports

- a. CEO
 - as reported.
 - Additions to report –
 - the Muskoka District Libraries are hosting another author event on Feb. 25 – Jennifer Robson
 - the Library will be hosting local author Susan Nairn for a discussion of her first published novel on March 25
 - the Library prepared Take and Make Valentine packages for our area seniors and children.

- b. Council Representative
 - Council is busy with 2021 budget meetings.

9. Administrative Issues

- a. COVID-19
 - Discussion of a recent case of Covid at the Library. The Board gave approval that a public notice to the community will be posted on the website.

- b. Year Three Board Plan
 - Revised.

- c. Technology Plan
 - Library Technology Plan was reviewed and approved by the Board.

Resolution Number 3-02/09/21

Moved by H. Berninger; Seconded by D. Hayes; be it resolved that the Muskoka Lakes Public Library Board adopts the Library Technology Plan as amended .
Carried.

- d. Facility Plan
 - Library Facility Plan was reviewed and approved by the Board.

Resolution Number 4-02/09/21

Moved by K. Alexander; Seconded by H. Berninger; be it resolved that the Muskoka Lakes Public Library Board adopts the Library Facility Plan as amended .
Carried.

10. Policy Development and Review

- None

11. New and Unfinished Business

- a. Presentation to Council
-V. Duke presented a Library update to Council on January 13.

- b. SOLS letter to Board Chair
-The Library Board Chair has received a letter from the Southern Ontario Library Service noting that they are working towards the Ontario Library Service amalgamation. The Ontario Library Service Board will be composed of 13 people: 9 elected Board Assembly and 4 Ministerial Appointees. The letter is an invitation to our Board to make an appointment to the appropriate Board Assembly.

12. Closed Session

- a. Consideration of a resolution to move in-camera.

Resolution Number 5-02/09/21

Moved by H. Berninger; Seconded by M. Buddo; be it resolved that the Muskoka Lakes Public Library Board moves in-camera at 2:22 p.m. C. Duck as recording secretary.
Carried

- b. Consideration of a resolution to move out of camera.

Resolution Number 6-02/09/21

Moved by D. Hayes; Seconded by B. Bridgeman; be it resolved that the Muskoka Lakes Public Library Board moves out of camera at 2.43 p.m.
Carried

Upon moving out of camera the Board did "Rise with no report".

13. Adjournment

- a. Consideration of a resolution to adjourn.

Resolution Number 7-02/09/21

Moved by H. Berninger; be it resolved that the meeting adjourn at 2:46 p.m. and the next regular meeting of the Board will be held on Tuesday, March 9, 2021 virtually via Zoom at 1:00 p.m.
Carried.

CHAIRPERSON:

[Handwritten Signature]

SECRETARY:

Cathy Duck

APPROVED:

March 9, 2021