

THE TOWNSHIP OF MUSKOKA LAKES PUBLIC LIBRARY BOARD
MINUTES - OF THE REGULAR MEETING
Tuesday, May 11, 2021

A Regular Meeting of the Library Board was held virtually via Zoom on Tuesday, May 11, 2021, at 2:00 p. m.

PRESENT:

Kim Alexander
Heidi Berninger – Vice-Chairperson
Barb Bridgeman – Councillor
Marg Buddo
Valerie Duke – Chairperson
Donelda Hayes – Councillor
Cathy Duck-CEO, Secretary/Treasurer

1. Call to Order

a. V. Duke called the meeting to order at 2:02 p.m.

2. Respect and Acknowledgement Declaration

“The Muskoka Lakes Public Library acknowledges that these land and waters are the traditional homeland of the Ojibway (*Oh-jib-way*) Nation and the Huron /Wendat (*Huron/When-dat*) Nation and now includes communities from the Mohawk Nation and the Metis (*May-tee*) Nation of Ontario. We acknowledge their stewardship throughout the ages.”

3. Adoption of Agenda

a. Consideration of a resolution to adopt the Library Board agenda dated May 11, 2021.

Resolution Number 1-05/11/21

Moved by K. Alexander; Seconded by D. Hayes; be it resolved that the Library Board agenda be adopted.

Carried.

4. Disclosure of Interest

a. None declared.

5. Receipt/Adoption of Minutes

a. Consideration of a resolution to adopt the Library Board minutes for the meeting held on Tuesday, April 13, 2021.

Resolution Number 2-05/11/21

Moved by B. Bridgeman; Seconded by M. Buddo; be it resolved that the Library Board minutes for the meeting held on Tuesday April 13, 2021 be adopted.

Carried.

6. Business Arising from the Minutes

- a. None.

7. Financial

- a. Budget Variance Report
- Reviewed.

8. Reports

- a. CEO
- as reported.
Additions to report –
Friends 2021 AGM May 13 at 11:00 a.m.
- b. Council Representative
-B. Bridgeman advised the Board of upcoming Official Plan meetings.

9. Administrative Issues

- a. COVID-19
- the Library continues to provide outside pickup as the Province of Ontario is in lockdown.
- b. Year Three Board Plan
-Reviewed and an addition made to identify potential Board vacancies in November.

10. Policy Development and Review

- a. Policy/Plan –
-Disaster/Emergency/Business Continuity Plan

Resolution Number 3-05/11/21

Moved by B. Bridgeman; Seconded by D. Hayes; be it resolved that the Library Board adopts the plan Disaster/Emergency/Business Continuity Plan.

Carried

-OPHR-07 Working Alone

Resolution Number 4-05/11/21

Moved by K. Alexander; Seconded by H. Berninger; be it resolved that the Library Board adopts the policy Working Alone as amended.

Carried

-ACCESS-02 Integrated Accessibility Standards

Resolution Number 5-05/11/21

Moved by H. Berninger; Seconded by D. Hayes; be it resolved that the Library Board adopts the policy Integrated Accessibility Standards.

Carried

-GOV-10 Succession Planning

Resolution Number 6-05/11/21

Moved by B. Bridgeman; Seconded by K. Alexander; be it resolved that the Library Board adopts the policy Succession Planning.

Carried

11. New and Unfinished Business

a. Board Assembly Meeting Report

- M. Buddo provided a review of the Board Assembly Meeting that she recently attended. Discussion ensued.

12. Closed Session

a. None.

13. Adjournment

a. Consideration of a resolution to adjourn.

Resolution Number 7-05/11/21

Moved by H. Berninger; be it resolved that the meeting adjourn at 2:44 p.m. and the next regular meeting of the Board will be held on Tuesday, June 15, 2021 at 1:00 p.m.

Carried.

CHAIRPERSON:

Vadner

SECRETARY:

Cathy Duck

APPROVED:

June 15, 2021