

**THE TOWNSHIP OF MUSKOKA LAKES PUBLIC LIBRARY BOARD**  
**MINUTES - OF THE REGULAR MEETING**  
**Tuesday, January 11, 2022**

A Regular Meeting of the Library Board was held online on Tuesday, January 11, 2022 at 1:00 p. m. via Zoom.

**PRESENT:**

Heidi Berninger – Vice-Chairperson  
Barb Bridgeman – Councillor  
Marg Buddo  
Valerie Duke – Chairperson  
Cathy Duck-CEO, Secretary/Treasurer

**GUESTS:**

Mary Beth Grant  
Scott Murley

**1. Call to Order**

a. V. Duke called the meeting to order at 1:02 p.m.

**2. Respect and Acknowledgement Declaration**

“The Muskoka Lakes Public Library acknowledges that these land and waters are the traditional homeland of the Ojibway (*Oh-jib-way*) Nation and the Huron /Wendat (*Huron/When-dat*) Nation and now includes communities from the Mohawk Nation and the Metis (*May-tee*) Nation of Ontario. We acknowledge their stewardship throughout the ages.”

- V. Duke welcomed guests Mary Beth Grant and Scott Murley. Members of the Board introduced themselves to our guests.

**3. Adoption of Agenda**

a. Consideration of a resolution to adopt the Library Board agenda dated January 11, 2022.

**Resolution Number 1-01/11/22**

Moved by B. Bridgeman; Seconded by D. Hayes; be it resolved that the Library Board agenda be adopted.

Carried.

**4. Disclosure of Interest**

a. None declared.

**5. Receipt/Adoption of Minutes**

a. Consideration of a resolution to adopt the Library Board minutes for the meeting held on Tuesday, December 14, 2021.

**Resolution Number 2-01/11/22**

Moved by M. Buddo; Seconded by H. Berninger; be it resolved that the Library Board minutes for the meeting held on Tuesday, December 14, 2021 be adopted.

Carried.

**6. Business Arising from the Minutes**

a. None.

## **7. Financial**

- a. Budget Variance Report  
-No report

## **8. Reports**

- a. CEO  
- as reported.  
Additions to report:  
-the Library returned to outside pickup due the rising number of COVID cases as a measure to ensure safety of staff and the public.  
-due to the shortage of rapid tests staff have been instructed to only test if symptomatic.
- b. Council Representative  
-B. Bridgeman advised the Board that the General Finance committee has recommended that the 2022 budget be passed at the upcoming Council meeting on January 12, 2022. She also made note that the municipality through Engage Muskoka Lakes is circulating a septic survey for constituents to complete and submit.

## **9. Administrative Issues**

- a. Board Plan  
- was reviewed and M. Buddo made the recommendation that the Board review the previous Board's Legacy document at the Board's April meeting.
- b. Vaccination Policy  
-discussion of the policy. The Library will comply with the municipal policy.

## **10. Policy Development and Review**

- a. Policy/Plan –  
-ACCESS-01 Accessibility Standard for Customer Service

### **Resolution Number 3-01/11/22**

Moved by B. Bridgeman; Seconded by D. Hayes: be it resolved that the Library Board adopt the policy Accessibility Standard for Customer Service.  
Carried.

- GOVBL-01 Statement of Authority

### **Resolution Number 4-01/11/22**

Moved by H. Berninger; Seconded by D. Hayes: be it resolved that the Library Board adopt the policy Statement of Authority.  
Carried.

## **11. New and Unfinished Business**

- a. 2022 Library Board Meeting Schedule  
January 11, February 15, March 15, April 12, May 10, June 14, July – no meeting, August 9, September 13, October 11, November 8, and December 13.

## **12. Closed Session**

- a. None.

## **13. Adjournment**

- a. Consideration of a resolution to adjourn.

**Resolution Number 5-01/11/22**

Moved by H. Berninger; be it resolved that the meeting adjourn at 1:39 p.m.  
Carried.

**CHAIRPERSON:**

V. Berninger

**SECRETARY:**

Cathy Duck

**APPROVED:**

Feb. 15/22