

**THE TOWNSHIP OF MUSKOKA LAKES PUBLIC LIBRARY BOARD**  
**MINUTES - OF THE REGULAR MEETING**  
**Tuesday, June 14, 2022**

A Regular Meeting of the Library Board was held at the Norma and Miller Alloway Library on Tuesday, June 14, 2022 at 1:00 p. m.

**PRESENT:**

Heidi Berninger – Vice-Chairperson  
Barb Bridgeman – Councillor  
Marg Buddo  
Doug Crichton  
Valerie Duke – Chairperson  
Donelda Hayes – Councillor  
Cathy Duck-CEO, Secretary/Treasurer

**1. Call to Order**

- a. V. Duke called the meeting to order at 1:05 p.m.

**2. Respect and Acknowledgement Declaration**

“The Muskoka Lakes Public Library acknowledges that these land and waters are the traditional homeland of the Ojibway (*Oh-jib-way*) Nation and the Huron /Wendat (*Huron/When-dat*) Nation and now includes communities from the Mohawk Nation and the Metis (*May-tee*) Nation of Ontario. We acknowledge their stewardship throughout the ages.”

**3. Adoption of Agenda**

- a. Consideration of a resolution to adopt the Library Board agenda dated June 14, 2022.

**Resolution Number 1-06/14/22**

Moved by H. Berninger; Seconded by D. Hayes; be it resolved that the Library Board agenda be adopted.

Carried.

**4. Disclosure of Interest**

- a. None declared.

**5. Receipt/Adoption of Minutes**

- a. Consideration of a resolution to adopt the Library Board minutes for the meeting held on Tuesday, May 10, 2022.

**Resolution Number 2-06/14/22**

Moved by B. Bridgeman; Seconded by D. Crichton; be it resolved that the Library Board minutes for the meeting held on Tuesday, May 10, 2022 be adopted.

Carried.

## **6. Business Arising from the Minutes**

- a. None.

## **7. Financial**

- a. Budget Variance Report  
-Reviewed.

### **Resolution Number 3-06/14/22**

Moved by M. Buddo; Seconded by D. Hayes to accept the report as presented.

## **8. Reports**

- a. CEO  
- as reported.  
Additions to report  
-The Friends of the Library held their annual AGM on June 1.  
-The Library held a coffee break outside on the back patio with 17 people in attendance. It was wonderful to welcome everyone back.  
-Port Carling Blooms planted the canoe and planters at the front of the library.  
-Staff member C. Sheriff has designed a rack card to promote the library and all of the programs that are being offered this summer.  
-Staff member N. Doran launched a new program Art on a Shelf Mini Masterpiece Exhibit.  
-Many thanks to staff member L. MacFarlane and her husband Gord who power washed the upper and lower patio and outside furniture on both levels. They also donated new barrels for the front patio and readied them for planting.

- b. Council Representative

- B. Bridgeman advised the Board of several upcoming meetings including – site and tree preservation, Official Plan review, and a new subdivision application.

## **9. Administrative Issues**

- a. Part-time staff benefits – discussion
- b. Custodian contract – no change to current contract
- c. Colonial headings MARC records – Over the next few months respectful Indigenous subject headings will be added to all relevant MARC records in the JASI consortia catalogue. Colonial subject headings will remain in the MARC record alongside the respectful Indigenous subject headings for search ability and education.
- d. Library Parking Lot –

### **Resolution Number 4-06/14/22**

Moved by D. Hayes; Seconded by B. Bridgeman: be it resolved that the Library Board make a request to the Township of Muskoka Lakes to change the Parking By-law to make the upper parking lot at the rear of the library for library staff and users only. The Library User Code of Conduct will be amended to include this item if approved by the municipality.  
Carried.

**10. Policy Development and Review**

Policy/Plan –

- a. GOVBL-02 Meetings of the Board

**Resolution Number 5-06/14/22**

Moved by D. Hayes; Seconded by D. Crichton: be it resolved that the Library Board adopt the policy Meetings of the Board as amended.

Carried.

**11. New and Unfinished Business**

- a. None

**12. Closed Session**

- a. Consideration of a resolution to move in-camera.

**Resolution Number 6-06/14/22**

Moved by D. Hayes; Seconded by H. Berninger; be it resolved that the Muskoka Lakes Public Library Board moves in-camera at 2:14 p.m. D. Hayes as recording secretary.

Carried

- b. Consideration of a resolution to move out of camera.

**Resolution Number 7-06/14/22**

Moved by M. Buddo; Seconded by H. Berninger; be it resolved that the Muskoka Lakes Public Library Board moves out of camera at 2:28 p.m.

Carried

Upon moving out of camera the Board did "Rise with no report".

**13. Adjournment**

- a. Consideration of a resolution to adjourn.

**Resolution Number 8-06/14/22**

Moved by D. Crichton; be it resolved that the meeting adjourn at 2:29 p.m.

Carried.

CHAIRPERSON:

Val Duker

SECRETARY:

Cathy Duck

APPROVED:

Aug. 9/22