

THE TOWNSHIP OF MUSKOKA LAKES PUBLIC LIBRARY BOARD
MINUTES - OF THE REGULAR MEETING
Tuesday, November 8, 2022

A Regular Meeting of the Library Board was held at the Norma and Miller Alloway Library on Tuesday, November 8, 2022 at 1:00 p. m.

PRESENT:

Heidi Berninger – Vice-Chairperson
Barb Bridgeman – Councillor
Marg Buddo
Doug Crichton
Valerie Duke – Chairperson
Cathy Duck-CEO, Secretary/Treasurer

ABSENT:

Donelda Hayes – Councillor

1. Call to Order

- a. V. Duke called the meeting to order at 1:07 p.m.

2. Respect and Acknowledgement Declaration

“The Muskoka Lakes Public Library acknowledges that these lands and waters are the traditional homeland of the Ojibway (*Oh-jib-way*) Nation and the Huron /Wendat (*Huron/When-dat*) Nation and now includes communities from the Mohawk Nation and the Metis (*May-tee*) Nation of Ontario. We acknowledge their stewardship throughout the ages.”

3. Adoption of Agenda

- a. Consideration of a resolution to adopt the Library Board agenda dated November 8, 2022.

Resolution Number 1-11/08/22

Moved by H. Berninger; Seconded by B. Bridgeman; be it resolved that the Library Board agenda be adopted.
Carried.

4. Disclosure of Interest

- a. None declared.

5. Receipt/Adoption of Minutes

- a. Consideration of a resolution to adopt the Library Board minutes for the meeting held on Tuesday, October 11, 2022.

Resolution Number 2-11/08/22

Moved by B. Bridgeman; Seconded by H. Berninger; be it resolved that the Library Board minutes for the meeting held on Tuesday, October 11, 2022 be adopted.
Carried.

6. Business Arising from the Minutes

- a. None.

7. Financial

- a. Budget Variance Report
-Reviewed.

Resolution Number 3-11/08/22

Moved by D. Crichton; Seconded by M. Buddo to accept the report as presented.
Carried.

- b. Budget 2023
-First draft of Library budget has been submitted to M. Donaldson, Director of Finance.

8. Reports

- a. CEO
- Addition to report – programming update.

- b. Council Representative
-B. Bridgeman advised the Board that Council approved the Official Plan and it has been forwarded to District.

-V. Duke thanked B. Bridgeman for her service on the Library Board.

9. Administrative Issues

- a. Annual Board Plan
- Reviewed.

10. Policy Development and Review

- Policy/Plan –
 - a. OPHR-06 Workplace Discrimination and Harassment

Resolution Number 4-11/08/22

Moved by H. Berninger; Seconded by D. Crichton: be it resolved that the Library Board adopt the policy Workplace Discrimination and Harassment as amended.
Carried.

- b. OPHR-08 Prevention of Workplace Violence

Resolution Number 5-11/08/22

Moved by H. Berninger; Seconded by D. Crichton: be it resolved that the Library Board adopt the policy Prevention of Workplace Violence as amended.
Carried.

- c. GOV-01 Policy Development

Resolution Number 6-11/08/22

Moved by H. Berninger; Seconded by B. Bridgeman: be it resolved that the Library Board adopt the policy Policy Development.
Carried.

- d. GOV-02 Board Orientation and Training

Resolution Number 7-11/08/22

Moved by D. Crichton; Seconded by H. Berninger: be it resolved that the Library Board adopt the policy Board Orientation and Training as amended.
Carried.

- e. GOV-03 Purpose and Duties of the Board

Resolution Number 8-11/08/22

Moved by H. Berninger; Seconded by B. Bridgeman: be it resolved that the Library Board adopt the policy Purpose and Duties of the Board.
Carried.

- f. GOV-06 Financial Control and Oversight

Resolution Number 9-11/08/22

Moved by D. Crichton; Seconded by H. Berninger: be it resolved that the Library Board adopt the policy Financial Control and Oversight as amended.
Carried.

11. New and Unfinished Business

- a. The Library will be observing Remembrance Day with two minutes of silence.

12. Closed Session

- a. Moved by B. Bridgeman; Seconded by H. Berninger; be it resolved that the Muskoka Lakes Public Library Board moves in-camera at 2:34 p.m.

Carried.

C. Duck left the meeting.

V. Duke as recording secretary.

Consideration of a resolution to move out of camera.

Resolution Number 10 –11/08/22

Moved by D. Crichton; Seconded by B. Bridgeman; be it resolved that the Muskoka Lakes Public Library Board moves out of camera at 2:47 p.m.

Carried.

Upon moving out of camera the Board did "Rise with no report".

13. Adjournment

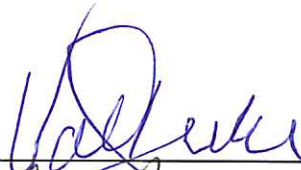
a. Consideration of a resolution to adjourn.

Resolution Number 11-11/08/22

Moved by H. Berninger; Seconded by D. Crichton be it resolved that the meeting adjourn at 2:48 p.m.

Carried.

CHAIRPERSON:



SECRETARY:



APPROVED:

