

THE TOWNSHIP OF MUSKOKA LAKES PUBLIC LIBRARY BOARD
MINUTES - OF THE REGULAR MEETING
Tuesday, June 13, 2023

A Regular Meeting of the Library Board was held on Tuesday, June 13, 2023, at 1:00 p. m. at the Bala Library, Bala Community Centre, Bala, Ontario.

PRESENT:

Heidi Berninger
Barb Bridgeman
Marg Buddo
Doug Crichton
Valerie Duke
Mary Ellen McIntyre – Councillor
Deborah Stokes
Cathy Duck-CEO, Secretary/Treasurer

1. Call to Order

a. V. Duke called the meeting to order at 1:01 p.m.

2. Respect and Acknowledgement Declaration

“The Muskoka Lakes Public Library acknowledges that these lands and waters are the traditional homeland of the Ojibway (*Oh-jib-way*) Nation and the Huron/Wendat (*Huron/When-dat*) Nation and now includes communities from the Mohawk Nation and the Metis (*May-tee*) Nation of Ontario. We acknowledge their stewardship throughout the ages.”

3. Adoption of Agenda

a. Consideration of a resolution to adopt the Library Board agenda dated June 13, 2023.

Resolution Number 1-06/13/23

Moved by B. Bridgeman; Seconded by D. Crichton; be it resolved that the Library Board agenda be adopted.

Carried.

4. Disclosure of Interest

a. None declared.

5. Receipt/Adoption of Minutes

a. Consideration of a resolution to adopt the Library Board minutes for the meeting held on Tuesday, May 16, 2023.

Resolution Number 2-06/13/23

Moved by M McIntyre; Seconded by H. Berninger; be it resolved that the Library Board minutes for the meeting held on Tuesday, May 16, 2023 be adopted as amended.

Carried.

6. Business Arising from the Minutes

- a. None

7. Financial

- a. Budget Variance Expense Report
 - Reviewed.

Resolution Number 3-06/13/23

Moved by M. Buddo; Seconded by H. Berninger to accept the report as presented.
Carried.

8. Reports

- a. CEO
 - Reviewed.
 - New library cards have been ordered. There are four different cards – fox, owl, dog, and cat. The new cards are available for everyone with the hope that they will appeal to children and that membership will increase.
- b. Council representative
 - No report.
- c. Governance training update
 - All Library Board members completed the Governance training offered by the Ontario Library Service.

9. Administration

- a. Memorandum of Understanding
 - M. Donaldson to contact MOU committee to discuss. Library Board members to compile a list of comments to be discussed at the August meeting.

10. Policy Development and Review

Policy/Plan –

- a. OP-21 Youth Services

Resolution Number 4-06/13/23

Moved by B. Bridgeman; Seconded by D. Crichton: be it resolved that the Library Board adopt the policy Youth Services.

Carried.

- b. OP-22 Programming Policy

Resolution Number 5-06/13/23

Moved by D. Crichton; Seconded by M. McIntyre: be it resolved that the Library Board adopt the policy Programming.

Carried.

11. New and Unfinished Business

- a. Succession Planning Committee update
 - CEO Job description is posted online and six applications have been received to date.

b. Community Needs Survey

- The survey will be live from July 1 to August 6, 2023.

c. Friends AGM update

-The silent auction will take place again this year and the Friends have a full slate of officers for the upcoming year.

12. Closed Session

None.

13. Adjournment

a. Consideration of a resolution to adjourn.

Resolution Number 6 – 06/13/23

Moved by H. Berninger; Seconded by D. Stokes: be it resolved that the meeting adjourn at 2:41 p.m. and the next regular meeting of the Board will be held on Tuesday, August 15, 2023 at 1:00 p.m.

Carried.

CHAIRPERSON:

Valerie

SECRETARY

Cathy Beck

APPROVED:

Aug. 15/23