

**THE TOWNSHIP OF MUSKOKA LAKES PUBLIC LIBRARY BOARD**  
***MINUTES - OF THE REGULAR MEETING***  
***Tuesday, October 10, 2023***

A Regular Meeting of the Library Board was held on Tuesday, October 10, 2023, at 1:00 p. m. at the Norma and Miller Alloway Library, Port Carling, Ontario.

**PRESENT:**

Heidi Berninger via Zoom  
Barb Bridgeman  
Marg Buddo  
Doug Crichton  
Valerie Duke  
Mary Ellen McIntyre – Councillor  
Deborah Stokes via Zoom  
Cathy Duck-CEO, Secretary/Treasurer

**1. Call to Order**

- a. V. Duke called the meeting to order at 1:00 p.m.

**2. Respect and Acknowledgement Declaration**

“The Muskoka Lakes Public Library acknowledges that these lands and waters are the traditional homeland of the Ojibway (*Oh-jib-way*) Nation and the Huron /Wendat (*Huron/When-dat*) Nation and now includes communities from the Mohawk Nation and the Metis (*May-tee*) Nation of Ontario. We acknowledge their stewardship throughout the ages.”

**3. Adoption of Agenda**

- a. Consideration of a resolution to adopt the Library Board agenda dated September 11, 2023.

**Resolution Number 1-10/10/23**

Moved by M. McIntyre; Seconded by D. Crichton; be it resolved that the Library Board agenda be adopted.

Carried.

**4. Disclosure of Interest**

- a. None declared.

**5. Receipt/Adoption of Minutes**

- a. Consideration of a resolution to adopt the Library Board minutes for the meeting held on Monday, September 11, 2023.

**Resolution Number 2-10/10/23**

Moved by M. Buddo; Seconded by B. Bridgeman; be it resolved that the Library Board minutes for the meeting held on Monday, September 11, 2023 be adopted as amended.

Carried.

## **6. Business Arising from the Minutes**

- a. None

## **7. Financial**

- a. Budget Variance Expense Report

- Reviewed.

-CEO noted the donation of \$800 from the Dads of Muskoka to support the Family Lego Night program.

### **Resolution Number 3-10/10/23**

Moved by B. Bridgeman; Seconded by M. McIntyre to accept the report as presented.

Carried.

- b. OLA (Ontario Library Association) Super Conference Budget Consideration

Consideration of a resolution to approve the attendance and associated expenses of the new CEO at the Super Conference.

### **Resolution Number 4-10/10/23**

Moved by B. Bridgeman; Seconded by M. McIntyre to approve the attendance and associated expenses of the new CEO at the Super Conference.

Carried.

## **8. Reports**

- a. CEO

-Discussion of returning to pre-pandemic opening hours which would include being open to the public on Mondays.

- b. Council representative

M. McIntyre provided an update of recent municipal issues.

## **9. Administrative Issues**

- a. V. Duke thanked the Board and staff for their support during the succession planning process.

- b. Remembrance Day Closure

### **Resolution Number 5-10/10/23**

Moved by M. McIntyre; Seconded by H. Berninger that the Library be closed temporarily to allow staff to attend a Remembrance Day service.

Carried.

## **10. Policy Development and Review**

- a. None

## **11. New and Unfinished Business**

- a. None

**12. Closed Session**

a. None

**13. Adjournment**

a. Consideration of a resolution to adjourn.

**Resolution Number 6 – 10/10/23**

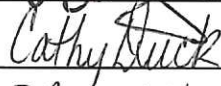
Moved by H. Berninger; Seconded by M. McIntyre: be it resolved that the meeting adjourn at 1:39 p.m. and the next regular meeting of the Board will be held on Tuesday, November 14, 2023 at 1:00 p.m.

Carried.

**CHAIRPERSON:**



**SECRETARY**



**APPROVED:**

