

THE TOWNSHIP OF MUSKOKA LAKES PUBLIC LIBRARY BOARD
MINUTES - OF THE REGULAR MEETING
Tuesday, October 13, 2020

A Regular Meeting of the Library Board was held outside at the Norma and Miller Alloway Muskoka Lakes Library on Tuesday, October 13, 2020, at 1:00 p. m.

PRESENT:

Kim Alexander
Barb Bridgeman – Councillor
Marg Buddo
Valerie Duke – Chairperson
Donelda Hayes – Councillor
Cathy Duck-CEO, Secretary/Treasurer

ABSENT:

Heidi Berninger – Vice-Chairperson

1. Call to Order

- a. V. Duke called the meeting to order at 1:00 p.m.

2. Respect and Acknowledgement Declaration

“The Muskoka Lakes Public Library acknowledges that these land and waters are the traditional homeland of the Ojibway (*Oh-jib-way*) Nation and the Huron /Wendat (*Huron/When-dat*) Nation and now includes communities from the Mohawk Nation and the Metis (*May-tee*) Nation of Ontario. We acknowledge their stewardship throughout the ages.”

3. Adoption of Agenda

- a. Consideration of a resolution to adopt the Library Board agenda dated October 13, 2020.

Resolution Number 1-10/13/20

Moved by K. Alexander; Seconded by D. Hayes; be it resolved that the Library Board agenda be adopted.

Carried.

4. Disclosure of Interest

- a. None declared.

5. Receipt/Adoption of Minutes

- a. Consideration of a resolution to adopt the Library Board minutes for the meeting held on Tuesday, September 15, 2020.

Resolution Number 2-13/10/20

Moved by B.Bridgeman; Seconded by M. Buddo; be it resolved that the Library Board minutes for the meeting held on Tuesday, September 15, 2020 be adopted.

Carried.

6. Business Arising from the Minutes

- a. None

7. Financial

- a. Budget Variance Expense report – The report was reviewed and the Board acknowledged the financial statement for the end of the third quarter.

8. Reports

- a. CEO
Verbal report –
 - E. Moore has returned to work at the Bala Library.
- b. Council representative
 - The Official Plan and Strategic Plan reviews are ongoing.
 - Habitat for Humanity build in Bala was unveiled and is now accepting donations.

9. Administrative Issues

- a. Covid Response/Return to Work/Library Re-opening Plan

Resolution Number 3-10/13/20

Moved by B. Bridgeman; Seconded by D. Hayes; be it resolved that the Muskoka Lakes Public Library reopen dependent on Council decision on October 14, 2020.
Carried.

- b. Year Two Board Plan
-Reviewed

- c. Board Meetings
-With the return of cooler weather the decision was made that future Library Board meetings will be held virtually via Zoom.

10. Policy Development and Review

- a. GOVBL-03 – Composition of Board and Terms of Reference

Resolution Number 4-10/13/20

Moved by B. Bridgeman; Seconded by D. Hayes; be it resolved that the Muskoka Lakes Public Library Board adopts the policy Composition of Board and Terms of Reference.
Carried.

- b. GOVBL-05 – Amendment of Bylaws

Resolution Number 5-10/13/20

Moved by K. Alexander; Seconded by D. Hayes; be it resolved that the Muskoka Lakes Public Library Board adopts the policy Amendment of Bylaws.
Carried.

c. OPCIRC-09 – Inclement Weather

Resolution Number 6-10/13/20

Moved by B. Bridgeman; Seconded by K. Alexander; be it resolved that the Muskoka Lakes Public Library Board adopts the policy Inclement Weather.
Carried.

d. OPCIRC-16 – Closures for Emergencies

Resolution Number 7-10/13/20

Moved by D. Hayes; Seconded by K. Alexander; be it resolved that the Muskoka Lakes Public Library Board adopts the policy Closures for Emergencies.
Carried.

e. OPHR-12 – Closure and Inclement Weather Remuneration

Resolution Number 8-10/13/20

Moved by B. Bridgeman; Seconded by D. Hayes; be it resolved that the Muskoka Lakes Public Library Board adopts the policy Closure and Inclement Weather Remuneration.
Carried.

11. New and Unfinished Business

a. SOLS Upcoming Fall Library Trustee Meeting – Saturday, November 14, 2010 via Zoom (details to follow) - Reminder

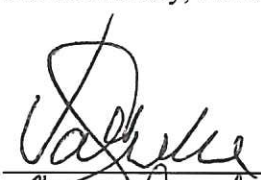
13. Adjournment

a. Consideration of a resolution to adjourn.

Resolution Number 9-10/13/20

Moved by K. Alexander; be it resolved that the meeting adjourn at 2:23 p.m. and the next regular meeting of the Board will be held on Tuesday, November 10, 2020 virtually via Zoom at 1:00 p.m.
Carried.

CHAIRPERSON:



SECRETARY:



APPROVED: